

Trauma Symptom Inventory-2

We have a new assessment called the Trauma Symptom Inventory-2. This is a nice test that gives you an overview of how the client has responded to trauma in their life. For example, it shows if the client acts out sexually, if they show the symptoms of PTSD, if they are attempting to numb through substances or activities, etc.

If you have a client that you would like to have assessed, we'd like to make it as seamless, and cost effective as possible. Here is our proposed plan on how to do that:

- Explain to the client that you'd like them to take a brief assessment to evaluate the different ways that they've been impacted by the trauma they've experienced. You can explain that the test does not ask for details about their trauma, and that it takes about 20-30 minutes to complete. The total cost of the assessment is \$100. (*More details on this below.)
- Please have the client fill out a Release of Information form so the client gives permission for Veronica to score and report the results of the assessment.
- Have the client complete the assessment
 - It is preferable, that they fill it out in the waiting room *while you are meeting with another client.*
 - The assessments are in the file cabinet in our waiting room. The client will need a test booklet and an answer sheet.
 - Please give the client a manila envelope as well (also in the file cabinet). Instruct the client that when he or she is done, insert all the test materials into the envelope and slide it under the door to your office.
 - Importantly, they may not take the test booklet home with them.
- Put the TSI-2 answer sheet into Veronica's file in the file cabinet. Then let Veronica know it's there.
- Charge the client \$100 for the test. Here's how:
 - Make a new appointment for when you administer the test and choose "Psychological Evaluation" as the service type.
 - Accept payment of \$100 in TheraNest (it will be an unapplied payment)
 - Then invoice the client for \$50 for the psychological evaluation service you offered in *administering* the assessment. This covers your time and the cost of the test materials.
 - Veronica will also invoice the client for \$50 for *scoring, interpreting and providing the results in a report format.*
 - Then Veronica will complete the transaction by applying the payment to both invoices. This ensures that you and Veronica are both paid for the services rendered.
- Veronica will provide you with the results and would be happy to go over them with you. Then you can explain the results to your client as part of your normal sessions together.